



Cabinet for Health and Family Services Division of Kentucky Electronic Health Information

Policies – Information Technology

Category: 14 000.000

**Category Title: DIVISION OF KENTUCKY ELECTRONIC HEALTH INFORMATION
OBLIGATIONS**

000.000 Policy Title: Disaster Recovery Planning

Policy: KHIE Disaster Recovery Plan. KHIE will develop, test, and maintain at all times, an appropriate KHIE Disaster Recovery Plan.

- 1.1 It will include necessary procedures and reconciliation provisions, the necessary software, data storage, and computer equipment, either directly or indirectly through a third party vendor, to enable KHIE to resume full service availability to Participants within forty eight (48) hours from the onset of a major disruption in normal health information exchange operations.
- 2.1 Upon request, KHIE agrees that it shall provide Participants with a copy of KHIE's official Disaster Recovery Plan.

Scope: This policy applies to all Division of Kentucky Electronic Health Information and KHIE employees and contractors, including all persons providing contractor services.

Policy/Procedure Maintenance Responsibility: The Division of Kentucky Electronic Health Information is responsible for the maintenance of this policy.

Exceptions: There are no exceptions to this policy.

Review Cycle: Bi-Annual

Timeline:

Revision Date:

Review Date: 01-16-2017

Effective Date: 06-15-2011